



## *Lafayette School District*

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To: *Grand Jury*

From: Jean Follmer, *President of the Governing Board*  
Nancy Wallace, *Clerk of the Governing Board*  
Suzy Pak, *Governing Board Member*  
Teresa Gerringer, *Governing Board Member*  
David Gerson, *Governing Board Member*

Date: September 21, 2016

Re: Grand Jury Report No. 1604 "Are our Schools in Compliance with the "EpiPen" Law, SB 1266?"

The information below is in response to your letter dated September 15, 2016 pertaining to the Grand Jury Report No. 1604 "Are Our Schools in Compliance with the "EpiPen" Law, SB 1266.

The letter requests a response to the following findings and recommendations:

- Findings: 1, 2, 3, 5, 7
- Recommendations: 3, 4, 8, 10, 12

### **Findings**

In accordance with Section 933.05(a) the Lafayette School District agrees with findings F1-F3, F5, and F7.

### **Recommendations**

In accordance with Section 933.05(b) the Lafayette School District's response to the recommendations are as follows:

R3: The recommendation has been implemented. The Superintendent directs the District nurse to obtain prescriptions, order EpiPens and re-stock EpiPens before the first day of school. The District nurse trains volunteers according to the standards established by SB 1266. Trainings are scheduled during the first four weeks of school. Volunteers are offered annual refresher trainings.

R4: The recommendation has been implemented. The Superintendent directs the District nurse to report to the Board at the October meeting regarding compliance with the requirements of SB 1266.

R8: The recommendation has not yet been implemented but will be implemented in the future. The Superintendent will work with the District nurse to finalize policies and procedures for teachers to "check-out" EpiPens for field trips and off-site events before the end of the 2016-17 school year. Staff who need to check out an EpiPen must attend the training offered by the District nurse. The District nurse will work with office staff to establish a system for checking EpiPens in/out and will follow up if an EpiPen is not returned at the designated time.

R10: The recommendation has been implemented. During training, the District nurse trains volunteers regarding documentation and reporting use of an EpiPen to the District nurse. The District nurse reviews the report and re-orders EpiPens.

R12: The recommendation has not yet been implemented but will be implemented in the future. By October 2016, Superintendent/District nurse will send a letter to the school community announcing that we are in compliance of SB 1266. The letter will include risks of anaphylaxis and protocols in place for emergency administration of EpiPens.