



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526
Student Services
(925) 552-5052 • FAX (925) 837-2605
Lisa Ward, Director, Student Services

August 25, 2016

Mr. Michael Simmons
Foreperson, 2016 Civil Grand Jury
725 Court Street
P O Box 431
Martinez CA 94553-0091

Dear Mr. Simmons,

Pursuant to the Grand Jury Report No. 1615, "Truancy and Chronic Absence in Contra Costa County Schools", please see our responses to each of the Findings and Recommendations as they relate to the San Ramon Valley Unified School District:

Findings:

- F3: The respondent agrees with the finding.
- F4: The respondent agrees with the finding.
- F6: The respondent agrees with the finding.
- F7: The respondent agrees with the finding.
- F8: The respondent agrees with the finding.
- F9: The respondent agrees with the finding.
- F10: The respondent agrees with the finding.
- F13: The respondent agrees with the finding.
- F14: The respondent agrees with the finding.
- F15: The respondent agrees with the finding.
- F16: The respondent agrees with the finding.

Recommendations:

R6: After piloting Attendance Works in 2015-2016, SRVUSD will fully participate in the program in the 2016-2017 school year.

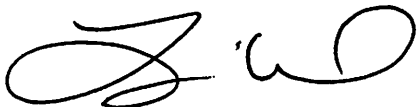
R9: SRVUSD is raising parent awareness concerning the importance of positive attendance. We will provide Attendance Works tool kits for parents and school sites. On August 16, 2016, our Board of Education adopted a resolution proclaiming September as Attendance Awareness month. Activities will include, but are not limited to, hanging attendance posters and banners, attendance awareness reminders in principals' newsletters and the inclusion of attendance as a priority in the district's LCAP and school site safety plans.

R12: SRVUSD employs staff to collect, track and analyze data attendance data. Our School Attendance Review Board chairperson identifies potentially at risk students and works with families to resolve attendance issues. Each parent or guardian is made aware on a daily basis if a student is absent from school through our automated calling system. Parents can view their child's attendance through their parent portal account at anytime.

R14: This recommendation will require further analysis to determine the financial cost for implementing and identify funding.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Ward', written in a cursive style.

Lisa Ward
Director of Student Services
San Ramon Valley Unified School District