

DATE: June 19, 2019

## NOTICE OF INTENT TO AWARD

TO:

All Bidders of Microfilm and Microfiche Digitization Services, RFP Number: 1904-01

RE: NOTICE OF INTENT TO AWARD MICROFILM AND MICROFICHE DIGITIZATION SERVICES, RFP NUMBER: 1904-01

The Superior Court of California, County of Contra Costa (hereafter the Court) announces its intent to award the contract for Microfilm and Microfiche Digitization Services to **Hines EDM, Inc., 1380 Lead Hill Blvd, Suite 106, Roseville, CA 95661.**

As provided in the RFP # 1904-01, this Notice of Intent to Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Court and the apparent successful vendor.

The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Court is executed.

If the apparent successful vendor fails to negotiate and execute a contract with the Court, the Court, may revoke the award and award the contract to the next highest ranked vendor, if any.

The Court further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

As per the Administrative Rules Governing Online Solicitation, ID No. 13.0 Protest Procedures, 13.2 Award Protests this "Notice of Intent to Award" starts the 5 Court day period within which an unsuccessful bidder may file a bidder appeal. The protester will have 5 calendar days after the Court receives the protest to submit all information to the Court as per section 13.2.2 of the Administrative Rules Governing Online Solicitation.

Thank you for participating in the competitive solicitation process.

For information about this notice, please contact the undersigned.

Fae Li  
Director of Finance, Financial Services Division  
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Martinez, CA 94553-0091