

**EMERGENCY LOCAL RULES: JUVENILE**  
**(Second Amended)**

The Court adopts the following as Emergency Local Rules (“Rules”) intended to address the impact of the COVID-19 pandemic, under the authority granted the Court by the March 23, 2020, and March 30, 2020, Orders of the Chief Justice of the California Supreme Court, as Chair of the Judicial Council (“Orders”), and by the Emergency Rules in Response to the COVID-19 Pandemic issued by the Judicial Council on April 6, 2020. These Rules are effective May 26, 2020, subject to the limitations imposed by the Orders and Emergency Rules, and shall remain in effect until either rescinded by this Court or by withdrawal or change to the Orders or Emergency Rules. These Rules supersede all prior versions.

1. **Application.** These rules shall apply only to Juvenile cases.
2. **Filing of Papers.**
  - a. Filing of papers may be done in the Clerk’s Office between the hours of 8:00 a.m. to 2:00 p.m. or via a drop box, from 9:00 a.m. to 3:00 p.m. excluding weekends and Court holidays. The drop box will be located at the Walnut Creek courthouse. All motions filed via the drop box must include a telephone number and email address for each party, if available.
3. **Stipulated Requests in Juvenile Matters.**
  - a. *Dependency Cases.*
    - i. The parties in a juvenile dependency proceeding may request that the Court decide a matter without a hearing, including any matter originally calendared for a time during the court closure and any matter calendared for a time after the court reopening when submission by written stipulation is permitted pursuant to the Statewide Emergency Orders. Parties who request decision without a hearing, shall submit a Stipulated Request for Submission on Written Reports or Setting Hearing on local form JUV-001. Any such Stipulated Request shall be signed (electronic signatures are accepted

and encouraged) by counsel for all parties and shall attach all CFS review reports/memoranda and attachments, proposed Judicial Council forms, and any CASA report/memorandum. County Counsel shall submit the completed Stipulation, with the required attached documents, to the Court by sending it to the department email for the department before whom the hearing was calendared, with copies to all counsel. The Court shall act on the stipulation within seven calendar days, and either adopt the proposed findings and orders without substantial modification as stipulated by the parties or set the matter for hearing at the request of the parties or on the court's own motion. The Court shall serve all parties with the executed order(s) by email.

b. *Delinquency Cases.*

- i. The parties may request that the Court decide a matter without a hearing, including any matter originally calendared for a time during the court closure and any matter calendared for a time after the court reopening when submission by written stipulation is permitted pursuant to the Statewide Emergency Orders. Parties who request decision without a hearing shall submit a Stipulated Request to Submit Issue on Report Without Hearing on local form JUV-002. Any such Stipulated Request shall be signed (electronic signatures are accepted and encouraged) by Minor's Counsel and representatives of the District Attorney's Office and the Probation Department, and shall attach all reports/memoranda and attachments, and proposed Judicial Council forms, prepared by Probation for the hearing. Probation shall submit the completed Stipulation, with the required attached documents, to the Court by sending it to the department email for the department before whom the hearing was calendared, with copies to all counsel. The Court shall act on the stipulation within seven calendar days, and either adopt the proposed findings and orders without substantial modification as stipulated by the parties or set the matter for hearing. The Court shall serve all parties with the executed order(s) by email.

#### 4. Hearings.

- a. *Juvenile 602 cases.* Each juvenile department shall decide whether to set matters in their respective department for live hearing or via remote video conference. As to any matter set for video conference, the Court will provide the link for the video conference at least one day before the scheduled hearing. Unless there is prior permission from the Court, no party or counsel shall share the link with any person who is not permitted by law to attend the hearing.
- b. *Juvenile 300 cases.* Each juvenile department shall decide whether to set matters in their respective department for live hearing or via remote video conference. As to any matter set for video conference, the Court will provide the link for the video conference at least one day before the scheduled hearing. Unless there is prior permission from the Court, no party or counsel shall share the link for the remote hearing with anyone who is not permitted by law to attend the hearing. Unless otherwise ordered by the Court, detention hearings shall be heard by remote video conference with the judge and all attorneys appearing by video and the parties appearing by telephone with their respective attorneys.

*(Emergency Local Rules – Juvenile adopted 3/30/2020; amended eff. 4/9/2020; amended eff. May 26, 2020.)*